

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

| GROUP | MEMBERSHIP 2023/24 | CURRENT POSITION | CONTACT |
|---|---|--|--|
| Elections Group | Policy and Project Advisory Board Vice-Chairman (Cllr Jess Auton), Portfolio Holder responsible for Elections Matters (Cllr Sue Carter), Corporate Governance, Audit and Standards Committee (Cllr Peter Cullum) and Cllrs Craig Card, Keith Dibble, Calum Stewart (in the Chair) and Becky Williams | The Group met on 3rd August, 2023, where they reflected on the 2023 Elections and received information on the arrangements for the 2023 canvass. With regard to the Elections Act, the Group received details on preparations for 2024. The Parliamentary Boundary Review, Review of Polling District and Places and the 2024 Elections were also considered at the meeting. | Andrew Colver Contractor andrew.colver@rushmoor.gov.uk Elections Team 01252 398824 elections@rushmoor.gov.uk |
| Transformation Task and Finish Group | Policy and Project Advisory Board Chairman (Cllr Marina Munro), Portfolio Holder responsible for transformation (Cllr Jonathan Canty), and Cllrs Ade Adeola, Abe Allen, Jules Crossley, Peace Essien-Igodifo and Thomas Mitchell | The Group met on 18th July, 2023, where they considered the Q1 highlights, data and insights and the campaign to encourage people to receive council tax bills by email. The Group also looked forward to future activity and received a round robin on actions and decisions. Rushmoor Transformation TF Group Action Notes - 18th July 2023.pdf The next meeting would be held on 25 October, 2023 | Rachel Barker Assistant Chief Executive rachel.barker@rushmoor.gov.uk Alex Shiell Service Manager – Policy, Strategy and Transformation 01252 398188 alex.shiell@rushmoor.gov.uk |

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

| ISSUE | DETAILS | CONTACT DETAILS |
|---|---|---|
| | PLACE | |
| Regeneration – Community Engagement and Structure | At the meeting in June, the Board held a workshop to discuss community engagement related to the regeneration scheme in Farnborough. | Karen Edwards, Executive Director karen.edwards@rushmoor.gov.uk |
| | PEOPLE | |
| Hampshire Health and Wellbeing Strategy – Mental Health Concordat | <p>In July the Board met to discuss health and wellbeing activities and strategies across Hampshire as part of a proposal to sign the Governments Prevention Concordat for Better Mental Health.</p> <p>Further discussion on signing the Concordat would take place at the September meeting of the Progress Group and would be followed up with the Board at its September meeting.</p> | Karen Edwards, Executive Director karen.edwards@rushmoor.gov.uk |

| | | |
|--|----------------------|--|
| | OTHER MATTERS | |
| | | |
| | | |

POLICY AND PROJECTS ADVISORY BOARD

AGENDA PLANNING – 2023-2024

| | |
|--|---|
| 27th June 2023 | <ul style="list-style-type: none"> • Regeneration – Community Engagement and Structure |
| 25th July 2023 | <ul style="list-style-type: none"> • Hampshire Health and Wellbeing Strategy - Mental Health Concordat |
| 26th September 2023 | <ul style="list-style-type: none"> • Anti-Social Behaviour Policy (New) • Hampshire Health and Wellbeing Strategy - Mental Health Concordat |
| 29th November 2023 | <ul style="list-style-type: none"> • <i>Residents Survey</i> • <i>UK Shared Prosperity Fund</i> |
| 24th January 2024 | <ul style="list-style-type: none"> • <i>Communications & Engagement Strategy (New)</i> |
| 21st March 2024 | <ul style="list-style-type: none"> • <u>Procurement Strategy</u> - (existing till 2024) • <u>Climate Change-Strategy-2020-to-2030</u> |
| <i>Potential items to be considered for 2023/24</i> | <ul style="list-style-type: none"> • Artificial Intelligence |

PROGRESS GROUP MEETINGS

Membership: Cllrs Marina Munro (Chair), Jess Auton (Vice-Chair) and Michael Hope, Thomas Mitchell, Mike Roberts, Calum Stewart and Gareth Williams

| | | |
|---|---|--|
| 28th March 2023 Annual Review | <p>Data Hub</p> <p>UKSPF</p> <p>Items going forward</p> | <p>File in Members SharePoint to be set up with data set information – <i>Completed and to be shared with new Members once appointed</i></p> <p>Consider a sub-group in new MY to scope projects</p> <p>RB/AT to meet and pull together a list of all items for consideration for new MY – <i>list compiled awaiting feedback</i></p> |
| 5th July 2023 | <p>Farnborough Town Centre Regeneration - Workshop</p> <p>Mental Health Concordat</p> <p>Potential future items</p> | <p>Need for a Masterplan Strategy for Farnborough.</p> <p>Proposal for 25 July:</p> <ul style="list-style-type: none"> - How HCC's Public Health Strategy links with the concordat - What the ICS is doing that links with the concordat - How the Supporting Communities Strategy work links with the concordat - How the concordat applies to the Council and how it can be taken forward - Finance, resource implications and partnership working <p>Climate Change Action Plan</p> <p>Artificial Intelligence/Cyber Security Policy</p> <p>Farnborough Town Centre Masterplan</p> <p>Aldershot Town Centre Strategy</p> |

| | | |
|---------------------------|---|--|
| | HCC Budget Consultation | Deadline - 23 rd July Feedback from PPAB – 14 th July Special Hybrid meeting week commencing 17 th July with PPAB (possible 19 th July) |
| | Transformation T&F Group – Terms of Reference | Agreed |
| 5th September 2023 | Mental Health Prevention Concordat | Work was underway on a gap analysis highlighting what needed to be achieved to be able to sign the Prevention Concordat. The Supporting Communities Strategy was also being considered as part of this work. |
| | Anti Social Behaviour Policy | At its September meeting it was proposed that the Board would consider the policy decisions which would inform the new policy. |
| | Artificial Intelligence (AI) | It was proposed that the Cabinet Member responsible would be invited to the next Progress Group to provide a steer on use of AI. |
| | Farnborough Town Centre Regeneration | A request was made for an update following the workshop on Farnborough Town Centre regeneration in June 2023. KE to provide and attend the next Progress Group. |
| | UKSPF | Proposed engagement with PPAB at the November meeting. Parameters changing from Government which has restricted flexibility and ability to achieve goals More information would be shared with Members. |
| | Procurement Strategy | The forthcoming Procurement Bill would have implications; however the existing Strategy ran until 2024. |
| 1st November 2023 | | Invite Jonathan Canty – Artificial Intelligence (AI) & Karen Edwards to attend |

12 September 2023

| | | |
|--------------------|--|--|
| 4th January 2024 | | |
| 28th February 2024 | | |